

MINUTES OF THE MEETING OF RYHALL PARISH COUNCIL HELD ON
MONDAY 7th SEPTEMBER 2020 AT 7.00 pm
Due to Covid 19 this meeting was conducted by Zoom

PRESENT , Mr D Amies (DA) Mrs S Smith (SS) Mrs S Markwell-Cook (SMC)
Mr J Gresty (JG) Mrs E Sismore (ES) Mrs D Rolfe (DR) Mr D Wilby (DW)
Mr A Gombault (AG) Mr A Nebel (AN)

01/20 APOLOGIES - Mr N Bellairs (NB)

03/20 DECLARATIONS OF UNREGISTERED DISCLOSABLE PECUNIARY INTERESTS IN AGENDA ITEMS AND REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A REGISTERED DISCLOSABLE PECUNIARY INTEREST - None

04/20 PUBLIC TIME - No members of the public joined the meeting via audio link to participate in public time.

05/20 MINUTES. It was proposed by SS, seconded by AG and agreed that the Minutes of the Meeting held virtually on Monday 13th July 2020 were approved and signed on the zoom screen by DA

06/20 MATTERS ARISING

Street Light relocation on Foundry Road The light, which was owned by Rutland County Council, has been removed by the property owner to accommodate barn refurbishment. When originally consulted in May 2020 the Parish Council endorsed a replacement light in the close vicinity. It was agreed in principle (Minutes May 18th agenda item 14/20) to the relocation of the light to the opposite side of the road by the white bridge if there was sufficient light and it was in keeping with the character of the conservation area. It has transpired that there are complications as there may be potential structural issues on the the verge on the bank of a river, there are several overhead wires. EON were working on whether there are any options available to maintain a similar cast of light.

RCC seek the opinion of the parish council as to the value of a replacement light. The Parish Council agreed unanimously to endorse a reinstated light on or as near as possible to the original site . With the winter nights approaching, it was felt that a light is needed in this area to illuminate the pavement and the junction of the adjoining footpath. RCC to be advised of the Parish Council conclusions and recommendations

Application of memorial bench on Mill Street- was endorsed by the parish council subject to maintenance agreement between RCC (who own the highway grassed land) and the applicant for ongoing care of the bench. The family also wish to maintain the grassed area around the bench. Parish Clerk to contact to discuss arrangements

Belmesthorpe White Bridge -RCC stated that they need the consent of the Environment Agency to carry out the works due to it being over a main river. This application was submitted several weeks ago and is ongoing. Subject to approval RCC intend to commence work on 5th October 2020. With the bollards in situ, the Parish Council suggested temporary warning signage to advise very large vehicles of the narrow bridge situation.

Wild flower area on Parkfield Road - A review has indicated that there are 14 species of wildflowers flourishing. It was agreed to ask the contractor to mow back on the final cut this season to allow volunteers to plant seeds for next year to enhance the area in 2021. SS offered to conduct a survey to look at further possible wild flower site in the village

AGENDA ITEMS

06/20 CO-OPTION A vacancy remains on the parish council following the resignation of Mr P Huddleston - all details on the website

07/20 STANDING ORDERS -It was proposed by AG, seconded by ES and agreed to the three small deletions on the model standing orders.

Rules of Debate at meetings page 4 delete (g) and (o) ; page 7 delete (M)

Motions for a meeting that require written notice delete (b)

Code of Conduct page 16 refers to he as councilor - change to 'they'

Copies of the amendments have been circulated to Councillors

08/20 CHARITY POLICY - additional paragraph to add to the Grants and Donations Policy

The organisation making a grant request should be a non-profit making voluntary organisation where membership is open (i.e. no discrimination of membership on grounds of sex, race, religion etc.) Grant requests from a charity registered with the Charity Commission can be considered providing its primary purpose *is in the interests of, and will bring direct benefit to the Parish, or any part of it or all or some of its inhabitants.* (See paragraph 1 of Section 137, Local Government Act 1972). Proposed by AN, seconded by SS and all in favour. Clerk to amend the policy on the website.

09/20 CHURCH CLOCK - Annual maintenance was undertaken 11/8/20 by Smiths of Derby. The clock timings are maintained by former Councillor, clock Guardian Mr S Fenn. AN offered to be trained and act as his deputy should Mr Fenn not be available

10/20 LIBRARY - AG had highlighted the need for external refurbishment of the Library . A parish council communication to Rutland County Council has been submitted verbally via Ward Councillor DW. Initially Rutland County Council has indicated there were insufficient funds although they are aware of the deterioration of the building frontage. With the CV19 situation the library has been closed for many months but now re-opening on a part time basis. Quotes had been sought ahead of the parish council meeting to ascertain costs but only one ballpark figure obtained. AG and the Clerk to seek further written quotes to present to Rutland County Council. In view of the tight time frame with winter approaching, it was agreed to hold an extra ordinary meeting by zoom at 7pm on Monday 5th October 2020 to progress.

11/20 RYHALL MEADOWS PLAYING FIELDS

(AN declared an interest as a member of the Bowls Club)

(1) Parking on the Playing Fields - following a number of complaints the parish council discussed the number of issues and with increased footfall parking now must be reviewed. DW stated that all regular users know of the rules and regulation about parking on the playing fields, in particular a recent directive to the bowls club. The new container now on the left hand side adjacent to the school for One Touch football storage now negates their need to go down to the pavilion.

It was agreed that the Parish Council and RMPF Committee will construct a definitive policy with a map. It was agreed to endorse this directive at the extra ordinary meeting in October

(2) Update on Play Area Phase Two Under Five area. Two quotes are still being considered for the Playing Fields Committee project of the Multi Play centre. Following discussion it was agreed that both had their merits and drawbacks. In order to bring this project in on budget, it was agreed to revisit and with adjustments to present a package to the October meeting for the final decision.

(3) Purchase of permanent sign for Gym area - it was proposed by SS, seconded by ES and agreed to purchase a permanent sign to replace the temporary one on the gym gate at a cost of £39.00 plus VAT

(4) Multi play inspection following additional bars insertion will be on 11/09/20

(5) Appointment of quarterly inspections contractor - deferred to next meeting

(6) The Football Club has requested extra pitch grass cutting in the winter - the summer pitch price is £123.73 plus VAT per cut. Clerk to ascertain the winter pitch cut rate. It was agreed to fund up to a maximum of 3 extra cuts.

(7) Wild Flower area on the Playing Fields. JG to lead on the project, assisted by SMC, to establish a wild flower and community orchard area in the playing fields . All Councillors were supportive of the project provided there was no conflict with current users. A planting plan will be drawn up for the November meeting approval. JG to contact the school to ascertain their interest and it was agreed the formation of a Village Wildlife Group might be a popular project.

12/20 COMMUNITY ORCHARD - as above

13/20 TEXTILE RECYCLING BANK - the parish council considered a request from a commercial company for a location for a recycling bank. SMC offered to confirm if the School still operated a textile bank, and if so, agreed this would be a conflict of interest. Further issues discussed were the question of where to site it and anticipated problems arising with overflow, vandalism. It was agreed not to pursue this at present.

14/20 HIGHWAYS ISSUES

Flooding on the Essendine Hill A6121 - County Councillor Richard Coleman is pursuing this to lobby for a resolution.

Request for a new waste paper bin by bench in Belmesthorpe. RCC no longer fund waste paper bins so the cost for purchase and installation now reverts to parish councils. Quote for a traditional black freestanding bin would be in the region of £500. Agreed to discuss again as part of next year's budget

Damaged bin on post of Rutland Way. Request for replacement bin. RCC state this would cost the parish £100. It was proposed by AN, seconded by SS and agreed to replace this well used bin provision.

Weed Spraying in the village will be undertaken by the end of September 2020.

Nettles by white bridge - agreed to leave as they form part of the wildlife ecology

RCC opinion on sites for Belmesthorpe village white gates and future action - on November agenda

RCC Speed lines on approach to Belmesthorpe - Clerk to seek the reason for these being installed

15/20 ALLOTMENTS

(1) Update on Allotment Association roles - a new committee formed in August 2020. Minutes of the meeting and new roles have been circulated to the parish council.

(2) Allotment Quarterly Inspection. Parish council allotment representative NB has undertaken the inspection with the Chairman of the Allotment Association on Sept 3rd.

(3) Tree Inspection . Two trees have been identified within the recent inspection requiring future action. Clerk to seek quotes.

16/20 CEMETERY ISSUES

(1) Update on headstones. Most of the families with headstones to maintain have kindly organised the remedial work for which the Parish Council express thanks. Three outstanding of which with two it is not possible to trace the families. To conclude this , it was proposed by SS, seconded by ES and agreed to fund the remaining works - funds had been ring fenced last year from the burial account. At the vote, six in favour, one against (JG) and two abstained(DW and AN)

(2)It was proposed by SS, seconded by ES and agreed to fund £20.00 for maintenance work in the old cemetery. Noted that a church restoration group have been established by the community to tidy the church yard and create a wildflower area.

17/20 GRASSCUTTING & HEDGECUTTING

Review the season and note future requirements

Contractors undertook the cut of the front and sides on the A6121 hedges due to complaints and necessity and all tops will be completed in September

The new cemetery hedges will be cut in September

St Eabbas hedge after one initial cut in January now needs to be included in the annual hedge cuts- Clerk to obtain a quote

St Tbba allotment hedge needs to be cut on the outer side and top. Quote for this, agreed in January was £91.10 plus VAT. Consideration to be given for inner side cut next season in conjunction with the Allotment Association

Hedge along the A6121 from Rutland Way to the roundabout - it was proposed by SS , seconded by SMC and agreed to request to the landowner to organise another annual cut.

Belmesthorpe Lane hedge cutting - this was undertaken by RCC

18/20 OTHER MEETINGS -_Reports from Councillors on meetings they have attended as parish council representatives. DW gave an update on RCC work capacity with most of staff working from home due to CV19. He updated on the delayed start to Uppingham School due to fire, the general school returns in September and the Local Plan.

19/20 CORRESPONDENCE

Circulated: by email

15.07.20 Draft Minutes

15.07.20 Sustainable Stamford focus on foot and cyclepaths

16.07.20 Highways and Transport Working Group June Meeting & Minutes

16.07.20 Play Park Risk Assessment

16.07.20 Parkfield Road closure for carriageway repairs

16.07.20 and 17.08.20 - RCC Action Notes

24.07.20 RCC Online Loneliness session

24.07.20 P C Action Notes

24.07.20 Street Lights and Cemetery updates

27.07.20 & 03.08.20 , 10.08.20, 17.08.20 - 24.08.20 RCC Confidential update on phone conference

03.08.20 Webcare report and Diversion round Belmesthorpe

03.08.20 From the High Sherriff of Rutland Recognising Rutland's Community Volunteer awards – nominations submitted 11.08.20

04.08.20 From Cllr Richard Coleman - Community Safety and Policing in the parish – comments

04.08.20 Fight for Rutland

04.08.20 PC Forum notes and Working group update

10.08.20 LRALC Attack on the planning system

10.08.20 North Beat report

10.08.20 TPC Statement for RCC scrutiny meeting

17.08.20 Ward recycling of textiles –and on 24.08.20 photo and update

17.08.20 LRALC New Training opportunities

24.08.20 Local Plan Consultation 27 August – 9 October 2020

24.08.20 RCC Governance – Housing policy

26.08.20 RCC Governance – Parish councils to host access to Local Plan (decision by 28th)

29.08.20 LRALC Website Accessibility Regulations (Clerk to attend a zoom Course on 15 Sept)

Website needs to be compliant by 23.09.20

29.08.20 Hosting a Local Plan accessibility event

20/20 FINANCE

Income received into Community Account 1 since last meeting			0
Income in Community Account 1 as at 31 July 2020 as per bank statement			31,529.04
Payments in the current payment cycle for approval at full council meeting			07 Sept 2020
	Nett	VAT	Total
03.08.20 Plough Environment			350.00
03.08.20 Retweb additions			82.50
03.08.20 Mrs C Adams July Salary			862.03
03.08.20 H M Revenue Tax for July			189.96
03.08.20 Biffa Dog Waste bins	325.00	65.00	390.00
		TOTAL	2,121.73
Income in Community Account 1 as at 07.09.20			29,407.31
(this includes the ring fenced sum of CIL funds 1,790)			

Payments to be approved at the virtual meeting:	Nett	VAT	TOTAL
07.09.20 Envionment SK	1,213.66	242.73	1,456.39
07.09.20 RCC Tree inspection	283.72	56.74	340.46
07.09.20 Rural Community Council membership	50.00	10.00	60.00
07.09.20 Hills Accountants audit fee	230.00	46.00	276.00
07.09.20 K Altham (signage)			20.00
07.09.20 Mr D Amies (Zoom package)			14.39
07.09.20 PKF Littlejohn External audit	300.00	60.00	360.00
07.09.20 Mrs C Adams August Salary			861.83
07.09.20 HM Revenue August tax			247.44
			Balance 25,477.54

Burial Account

Receipts received into Burial account since last meeting		0
Payments made from the Burial Account since last meeting		0
Payment to approve from Burial Accounts K Altham		20.00

Balance as at 31 July as per bank statements

High Interest	14,136.84
Burial Current	2,372.99
Community Account 2 for the Under Five Project	4,978.53

The payment of the above accounts as detailed above were proposed by DW, seconded by ES and agreed.

From PKF Littlejohn LLP - advising that they have completed their review of the Annual Governance and Accountability Return for the year ending 31 March 2020 and providing the external auditors report and certificate. The External Auditor stated that on the basis of their review of Sections 1 and 2 of the Annual Governance and Accountability(AGAR) in their opinion no other matters have come to their attention giving cause for concern that the relevant legislation and regulatory requirements have not been met. The Notice of

Conclusion of Audit will be posted on the notice board and the website. The Annual Governance and Accountability return is available for inspection by any local government elector in the area of Ryhall Parish Council on application to the Clerk for an appointment, on Monday - Friday 9.30 to 5.00pm commencing on Monday 21st September and Friday 30th October

21/20 PLANNING

Rutland Local Plan Consultation

It was agreed to hold a zoom platform meeting of the planning committee to formulate a Parish Council response to the Local Plan and to consider a response to the Government White Paper. This will be ratified at the extra ordinary meeting of the parish council on Monday 5th October and submitted by the deadline for submission of comments - Friday 9th October -

Rutland County Council is aware that not everyone can access information via their website and the Catmose council offices are not open to the public. Rutland County Council is asking parishes to host an opportunity to allow local public access to read and respond to the Local Plan - it was agreed to undertake this on behalf of the community Clerk to collect the two copies of the Local Plan. Residents are asked to contact Caroline Adams - Clerk on 01778 590671 or by email caroline@ryhallparishcouncil.co.uk to book an appointment to view the Local Plan. Due to Covid 19 we will operate half hour slots to view and fill out a response form. All documents will be replaced between appointments and quarantine for 24 hours.

The viewings will take place in the Pavilion on the Playing Fields. A risk assessment will be completed. From Monday 21st September until Friday 2nd October strictly by appointment only. Excluding weekends .Hours 9.30 until 4.30. Maximum of two appointments per day/ 24 hours due to the quarantine system

Full Planning Permission

Demolish and replace single storey side extension and rear extension . Single storey front extension and canopy. 7 Balk Road, Ryhall PE9 4H **2020/0254/FUL**

Addition of detached garage and new access to serve dwelling . The Bungalow , Newstead Lane, Belmesthorpe. **2020/0593/FUL**

Outline Planning Permission & Retrospective Applications - None

Refusal of Planning Permission & Listed Building Consent

Construction of 1 No Dwelling . Land at Bridge Street, Ryhall **2020/0612/FUL**

Certificate of Lawfulness for proposed Use or Development

Application for Tree works : works to trees subject to a TPO and / or Notification of proposed works to trees in a conservation area

Determination as to whether the prior approval of details is required (Development within the curtilage of a dwelling house)

Determination as to whether the prior approval of details is required (Agricultural and Forestry Development)

S. Alexander Green Lane Farm Newstead Road Belmesthorpe Rutland PE9 4JJ

Planning applications observations:

Erection of single storey front porch and conversion of existing attic/ loft space for habitable use including insertion of two rooflights. 3 New Row, Mill Street, Ryhall PE9 4HG
2020/0377/LBA

Proposed detached dwelling . The Old Station, Shepherds Walk Belmesthorpe
2020/0441/FUL

T1 Sycamore - Fell due to potential nuisance to new patio area beneath. The Old Forge, Foundry Road, Ryhall PE9 4JA **2020/0512/CAT**

2020/0813/CAT Fell 1 No purple leaved Norway Maple - The Old Forge, Foundry Road, Ryhall PE9 4JA

Alterations to kitchen to from new glazed doors Ryhall Hall , Church Street Ryhall PE9 4HR
2020/0457/LBA

20 OPEN FORUM

21 NEXT MEETINGS - There will be an extra ordinary meeting of the parish council to be held on Monday 5th October at 7pm via the zoom platform .

The items on this agenda will be the

- (1) Library refurbishment,
- (2) Ryhall Meadows Playing Fields - Parking on the Playing Fields Directive : Phase Two under five play area
- (3) Local Plan endorsement of the parish council comments
- (4) Website accessibility to be compliant with WCAG 2.1. AA (Website Content Accessible Guidelines)

The next ordinary meeting is scheduled to be held on Monday 23rd November 2020 at 7.00pm This may also be a virtual meeting due to Covid 19 restrictions

The meeting was recorded for clarity of minutes and will be deleted after the draft minutes have been agreed at the October meeting.