

**MINUTES OF THE MEETING OF RYHALL PARISH COUNCIL HELD ON
MONDAY 2nd JULY 2018 AT THE VILLAGE HALL, RYHALL**

PRESENT Mr P Huddleston (Chairman) (PH), , Mr D Wilby (DW) Mrs E Sismore (ES) Mr D Amies (DA)
Mrs D Rolfe (DR) Mr A Gombault (AG) Mr C Parsons (CP) Mr N Bellairs (NB)
Mrs S Maxwell-Cook (SMC)

01/18 APOLOGIES - Stella Smith (SS)

02/18 TRIBUTE TO COUNCILLOR PATRICK HARRIS

Ryhall Parish Council paid tribute one of its dedicated members, Patrick Harris, who died last month Patrick joined the council in May 2015 and we all benefited from his work for the parish. This year was serving as our Tree Warden, a role he was keen to progress. On behalf of the parish council the chairman expressed sincere condolences to his wife and two daughters and other members of his family including his sister, fellow parish councilor Stella Smith. As a mark of respect , the parish council observed a minute's silence.

03/18 DECLARATIONS OF UNREGISTERED DISCLOSABLE PECUNIARY INTERESTS IN AGENDA ITEMS AND REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A REGISTERED DISCLOSABLE PECUNIARY INTEREST –

DA registered a DPI in Item 23 on the agenda subsection of planning applications referring to the 2018/0371/FUL

04/18 MINUTES OF THE MEETING

It was proposed by ES, seconded by DR and agreed that the **Minutes** of the ordinary Meeting of 21 May 2018 were correct, and be approved and signed. CP and NB abstained.

05/18 PUBLIC TIME – None

06/18 MATTERS ARISING

Potholes - A full inventory of potholes was submitted to Rutland County Council on 22.05.18. it was noted that some have been repaired but not the major ones on Rutland Way which may be because they are on a different programme. It was proposed by PH, seconded by CP and agreed to press for a date for the urgent repair of Rutland Way potholes

Weed spraying - the Clerk has reported the growth of weeds in the gutters in particular Rutland Way and St John's Close. This was logged by Rutland County Council on 15.06.18 who state the weed spraying is scheduled for July.

White Bridge Handrail – initially requested on 5/2/18 as part of the white bridge repair request and logged again on 18/6/18

Grit Bin – Ryhall Parish Council had offered to purchase a grit bin for the green at the corner of St Johns Close and sought the permission of Rutland County Council to site it there. RCC have responded that they cannot sanction a grit bin in this location as it does not fulfil two of the criteria. Grit bins cannot be provided within 50m of another salt bin and will not be provided on a precautionary salting route (which is Church Street.)

Location of Mail box

The parish council has purchased a dedicated mail box (£ 68.98 as agreed March meeting) to be located on the exterior wall of the village hall by kind permission of the village hall committee.

Villagers are invited to use this as an additional means of communication with the Clerk and Parish Council

Grave Demarcations

Inconsistencies in the headstones and plots at the new cemetery were noted at the previous meeting following an observation from a resident. Historically there was no required conformity, as now and it is not possible to change retrospectively what is currently in place. The Clerk has written the three funeral directors who operate in the new cemetery to inform them of the requirement for all headstones in the cremation area to comply with the specific measurement

AGENDA ITEMS

07/18 ELECTION OF VICE CHAIRMAN

CP has decided to stand down as Vice Chair . The Chairman thanked him for all his work both as Chairman (2007 – 2013) and Vice Chairman (2015 – 2018) and said his longstanding commitment to the parish was appreciated. CP will remain as County Councillor and a parish councillor.

DA had indicated a willingness to stand as Vice Chairman. It was proposed by PH and seconded by AG that DA be nominated Vice Chair for the forthcoming year. There were no further nominations. Carried unanimously

08/18 NOTICE OF VACANCY

The Clerk has informed Rutland County Council of the vacancy.

09/18 PROCEDURE FOR THE CO-OPTION OF COUNCILLORS

A copy of the procedure and process of co-option was circulated to Councillors in advance of the meeting. It was proposed by ES, seconded by NB and agreed to adopt this procedure formally. This will be on the website for transparency.

10/18 COMMUNITY INFRASTRUCTURE LEVY

The Clerk attended a course on Section 106 Agreements and CIL .Ryhall Parish Council are in receipt of £2009.12 (April Disbursement) A further £15,723.53 will be disbursed in October to spend on infrastructure. Funds must be held in a separate account and spent within 5 years. The parish council will decide where to direct this funding following the parish plan meeting. Clerk to contact Rutland County Council to confirm the Regulation 123 List

11/18 PARISH PLAN & GALA DAY DISPLAY

It was agreed to hold an extra ordinary meeting of the parish council on Monday 6 August 2018 at 6.30pm at the Village hall. There will be one agenda item – parish plan outcomes and future action. All residents welcome to attend and representatives of the RMPF Committee and the school will be invited to attend.

Residents will then be invited to comment on the decisions made at this meeting. There will be a display board set up in the Library from Monday 20th August until Monday 10th September. On Sunday 2nd September the display will be located at Gala Day.

12/18 APPLICATIONS FOR INTEGRATED TRANSPORT CAPITAL PROGRAMMES

Responses from RCC below

ITCPSID/2017/03 Rutland Way Ryhall and ITCPSID/2017/04 Shepherd's Walk approach

Belmesthorpe: Applications submitted 20 February 2018 *'The mobile speed indicator device is currently up in another Parish. Ryhall's two applications are next and anticipate it will be before the end of the summer. Unfortunately installing the mobile speed indicator does take a little longer to set up than the mobile speed boxes that we sometimes use – so apologies for the delay'*

ITCP/2017/10 Speeding on brow of the hill A6121 by St Eabba's Close and hand car wash.
Application submitted 20th November 2017 *'This proposal was due to be considered as part of a report to Cabinet in June. However, the report may be delayed until the following meeting'*

Newstead Lane Belmesthorpe being added to the speed limit review 2018/19: *'This request has been added onto the speed limit review (22 March 2018) for consideration. The 2018/19 closing date for applications is the 31/08/2018. After this date all sites put forward will be assessed and then a report will be taken to Cabinet for consideration. This is likely to be towards the end of 2018/ early 2019'* AG registered his disappointment that this speed review to reduce the limit from 60 mph to 40mph has been requested years ago and had been repeatedly deferred. DW confirmed this item was being addressed in Cabinet on 3rd July

Additional comments from parishioner on speeding on the A6121 were noted. The parish council had replied and advised taking comments to RCC Highways – it was agreed to ask RCC to site the mobile speed camera van on the stretch of the A6121 within the 30mph limit to act as a visual deterrent .

13/18 GDPR

Quote from Rutweb for dedicated parish council emails as deemed good practice. To set up for 9 Council members (except the County Councillors who will continue to use their rutland.gov. email accounts) Cost will be £300 maximum including email setup on the server and a visit to each Councillor to set up on their preferred system.

Website Banner on posts - on next agenda

14/18 RED, WHITE & BLUE DAY

The school is proposing a commemoration of the end of WW1 on Friday 5th October and invited parish council input. Ideas include a street party and arts festival .The parish council support this proposal in principal and applaud the school for the initiative. The Clerk will ascertain what type of assistance the school would like; the parish Council will then consider this at the September meeting

15/18 HEDGE CUTTING IN THE PARISH

(1) Allotment St Tibba Hedge- The agreed sum of £255.39 had been allocated to cut the top and two sides of this hedge to maintain. However, of that £150 had been diverted for urgent hedge works in January therefore the sum of £105.39 remained to spend. A second quote of £125 plus VAT for top only had been sought. The allotment committee had offered to undertake the side trimming . It was proposed by NB, seconded by CP and agreed to the additional sum of £15 to accept this quote for the top cut (2) Other parish hedges – noted that the quotes had been accepted at 20th November 2017 meeting for the 2018/19 hedge cutting. This will commence as soon as the nesting season is over. This will include the A6121 allotment hedge, the Spinney hedge(undertaken on behalf of the RCC) the Turnpike hedge and the new cemetery three hedges.

Hedge from Rutland Way junction to Belmesthorpe roundabout abutting the footway – Clerk has requested this to be cut – RCC write to the landowners to ask them to action a cut. No progress to date, Clerk to chase ready for the start of the cutting season

Hedge obscuring visibility on the Little Casterton junction and various signs obscured on the A621 – Clerk to action via RCC

16/18 NEIGHBOURHOOD WATCH

The coordinator of Ryhall Neighbourhood Watch has recently informed Rutland NHW Association that the group has disbanded and there is no longer an active NHW in Ryhall. The expectation that more villagers would have supported them more actively has not been fulfilled .The Committee felt that they were unable to make the desired impact on crime in the village, and were therefore disinclined to continue committing time and effort without the endorsement of the community

However, AG noted that during its three years Ryhall NHW has been successful in promoting crime prevention in the community, purchased and installed signage around the village, built up a reasonable network of street representatives and published regular newsletters and articles in the Village News. The parish council thanked the committee for these achievements. DR reported that the Facebook page was a good communication tool and would remain open, monitored by her. The Parish Council have supported the NHW with funding and any remaining monies would be returned. It was noted that it would be a considerable loss to the community if the village did not have an active NHW in future years, particularly in view of the dwindling police resource.

17/18 NEW CEMETERY

(1) Fencing for future layout -Noted the refund of £462.70 for the wrong sized panels. It was proposed by PH, seconded by DW and agreed to the final costs for the low level fencing as originally quoted in May. The sum of 1,244.75 plus VAT – total £1493.70. Installation costs by the PC Handyman had been quoted at £300 which stands but need to include the costs of the concrete @ £80. Therefore it was proposed by PH, seconded by NB and agreed to the total installation for this project - £380.

(2) Posts reinstated in field – It was proposed by CP, seconded by NB and agreed to the revised installation costs for the sum of £80 labour and £50 for concrete – total £130

(3) Quote to cut hedge on far right hand side – agreed to hold a site meeting to discuss requirements in more depth.

One member of the public arrived at the meeting at this juncture

18/18 CHURCHYARD & OLD CEMETERY

Lighting funding request for the churchyard – a further quote for just the replacement of the lanterns only had been sought– deferred to next meeting – see below

Maintenance of the old cemetery –The clerk had submitted a request to RCC who are responsible for the closed cemetery on 12/06/18

(1) for cutting back the right hand side overgrown hedge (2) general maintenance and weed clearance of path with new gravel suggested (3) requested an inspection by Rutland County Council of some of the ancient leaning headstone. RCC is scheduling this work for late August / early September.

Theft of lead from local church roofs

AG reported on the recent trend of theft churches in particular in Rutland being targeted. With limited police resources it has fallen upon each community to protect their valuable assets. Villagers are asked to be extra vigilant and report any suspicious behaviour to the police.

The Church is actively searching for solutions to act as a worthwhile deterrent. After consideration of three options, the installation of an alarm has been deemed most effective and immediate given the urgency of the threat.

The Rev McKee has obtained three quotes for alarms, however with restricted funds the Parochial Church Council (PCC) are not able to afford this vital but unplanned installation . The PCC may have to set up crowd-funding to seek the support of the community

The Parish Council wish to support the PCC with a one off contribution to promote immediate action however are bound by the Local Government Act 1894 which prohibits spending any money on maintaining or improving church property.

The situation is complicated by the fact that subsequent legislation appears to contradict the earlier 1894 Act with certain clauses in the Local Government Act 1972. Therefore Parish Councils are advised to contact the LRALC for specific legal advice when considering giving financial assistance to a church.

Previously in January 2018 the PC had ring fenced a grant of £2,750 towards a lighting project for 2018/19 subject to the legal advice from NALC. It was proposed by DR , seconded by NB and agreed in principle to divert this funding towards the purchase of an alarm . One against (CP)

As the mid quote for an alarm was £4,700 it was proposed by AG, seconded by ES to grant an additional sum of up to £1,000 to ensure that the PCC has sufficient funding initially to press ahead with the alarm purchase. At the vote all in favour , one against (CP)

Both financial contributions would be subject to the legal advice obtained from LRALC and NALC.

Subject to this the caveats are ;

1.This would be a one off contribution and the Parish Council would have no recourse with regard the ongoing maintenance, insurance or servicing of the alarm. This would include any ‘monitoring package ‘supplied by the installer (estimated to be approximately £400 per annum)

2. The PCC agree to confirm in writing that they and the Diocesan would cover all future costs, and would be responsible for the choice, purchase and installation of the most suitable alarm. The Diocesan Advisory Committee would have to approve the company selected and would likely seek a firm who was listed as approved by their Ecclesiastical Insurance

Clerk to seek legal advice as detailed above and immediately report any outcomes to the PCC and to confirm in writing to the PCC the decisions made at this meeting to the PCC to ensure clarity. Rev McKee said the matter would be discussed at the next PCC meeting on 12th July and any member of the parish council could attend

19/18 RYHALL MEADOWS PLAYING FIELDS

(1) Consideration of the purchase of a new bench on right hand side – following the removal of the metal dugout benches to allow for access, it has been noted there is no seating allocation on the right hand side. It was agreed to research into the costs of a wooden bench with the possibility of a plaque in memory of Councillor Harris

(2) Remove Dugout - ongoing

(3) Decision on inner hedge – All comments received and noted. It was agreed to compromise with the lowering of the height of the hedge – whilst retaining all the trees. This should improve visibility between the two play areas. If deemed not comprehensive enough then would be reviewed with regard to taking down the hedge from the gap. Clerk to obtain further quotes to assist the RMPF

(4) Orchard – Deferred to next meeting

(5) Dog Fouling – decided again the purchase of dog bag dispenser

(6) Kissing gate sign – suggested moved from the timber shelter to a more suitable location. DW to action

20/18 OTHER MEETINGS – Reports from Councillors on meetings they have attended as parish council representatives. The Clerk reported on the CIL Meeting – see agenda item 10

21/18 CORRESPONDENCE

Circulated: by email

04.06.18 Website report

04.06.18 St Georges barracks concerns paper

04.06.18 North Beat Report

11.06.18 LRALC Round Robin with info on updated access to their website

11.06.18 Village News item

11.06.18 Planning Policy Consultation SKDC

15.06.18 Parish Council Working Group Notes

15.06.18 Theft of Lead from Churches alert

Correspondence to note

From RCC Symposium of Tree Wardens Meeting 17 May
 From SCOG on Community Orchards
 From Seafarers – Merchant Navy Day 3 Sept flying the Red Ensign
 From LRALC Councillor Training dates

22/18 FINANCE**Income received into Parish Account – None**

Payments made since last meeting	Nett	VAT	Total
04.06.18 HM RevenueTax forMay			271.38
04.06.18 Mrs C Adams Clerks salary May			850.33
04.06.18 The Grasscutter May x 2			356.08
04.06.18 Steve Whittle Defib repair			55.00
Glendale Grasscutting	1,097.98	219.60	1,317.58

Payments to be made at meeting:	Nett	VAT	TOTAL
Ryhall Village Hall – Hire			15.00
Lamin & White Administration	44.00	8.80	52.80
Mrs C Adams Salary for June			850.33
HM Revenue Tax for June			271.38
** Mrs C Adams Expenses April to June			265.06
** Expenses include travel to Oakham for Audit, to Anstey for course, ICO registration and 2 x printer ribbons			
Mr S Whittle Payment for repair to Defibrillator			55.00
Mrs C Adams for Mailbox purchased by visa / website			68.98
Mrs C Adams for Laminator and pouches by visa/ website			54.98
The Grasscutter (June)			178.04

Payment of the expenses as detailed above was proposed by ES, seconded by NB and agreed.

Proposed by NB, seconded by DW and agreed to quote of £20 for the removal of undergrowth around the Tree in the Square.

Payments made from Burial Accounts since last meeting - None**Payments to make from the Burial Account –**

Grafton Merchants for remaining fencing	1244.75	248.95	1493.70
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Income received into Burial Account

From Grafton Merchants refund for fencing			462.70
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Accounts as at 2nd July 2018

Current Account	37,354.16* Does not include CIL 2,009.12 ringfenced
High Interest	24,044.32
Burial Current	2,458.81

The external audit of accounts has been submitted on 11 June 2018 to PKF Littlejohn.

The Notice of Appointment of the date for the Exercise of Electors rights was posted on the Notice board and the website on 27/05/18

Any elector interested has the right to inspect the accounts and make copies of the annual return, all books, deeds and contracts relating to the accounting statement for the year ending 31 March 2018. From 04/06/18 until 13/07/18 with reasonable notice, these documents will be available from the Clerk

RFO/ Internal Auditor role – deferred to the next meeting

23/18 PLANNING

St Georges Barracks Project –The consultation has been extended and this item will be on the Cabinet agenda at RCC on 3rd July. Documents will be circulated by DW

Full Planning Permission –None

Retrospective Applications – None

Listed Building Consent – None

Refusal of Planning Permission – None

Notification of decision in respect of a section 211 Notice proposing works to a tree or trees in a conservation area - None

Determination as to whether the prior approval of details is required (Agricultural and Forestry development)-
Prior notification for the erection of a steel portal framed agricultural building – Green Farm Lane Newstead Road, Belmesthorpe PE9 4JJ 2018/0337/AGP Validated 12 April 2018 – development can proceed as notified -five year validation.

Planning applications observations:

Installation of a flue – 1, Post Office Lane, Ryhall PE9 **4JP 2018/0371/FUL**

Erection of a two storey front extension , two storey side extension and part single storey extension . 23 Parkfield Road, Ryhall PE9 2ER **2018/0366/FUL**

2018/0245/ FUL Demolition of garage to side of property and extension to the rear..New extension to the rear side porch , alterations to windows and door. Widen vehicular access. The Bungalow, Church Street, Ryhall PE9 4HR

1 Hawthorn, 1 willow reduce height by 3M , reduce 2 laterals by 2.5M including foliage growing onto cypress. 1 No Ash remove lover branches over neighbours garden- Hemgate House, New Road PE9 4HL **2017/0455/CAT**

Demolition of existing outbuilding and replacement with a 1 two bed single storey dwelling house. The Glen, Waterside, Ryhall PE9 4EY **2017/0886 FUL Revised**

Appeal under Section 78

Demolition of existing property to build new residential property for holiday letting. Elderflower Cottage, Belmesthorpe Lane, Ryhall PE9 4JF The Planning Inspectorate has decided that the procedure for this appeal needs to be changed from written representations to a hearing. Hearing will be on 18 July 2018 at 10.00 in Barleythorpe Oakham

24/18 FUTURE AGENDA ITEMS - Request for donation to CAB to consider

25/18 NEXT MEETINGS

Extra ordinary meeting to be held on Monday 6th August 2018 at 6.30pm in the Village Hall, Ryhall
Ordinary meeting of the parish council to be held Monday 5th November 2018 at 7.00pm at the Village Hall, Ryhall.

Chairman of Parish Council

Dated

